

**GREGORI ATHLETIC BOOSTERS CLUB  
CHECK REQUEST**

PAYABLE TO	
ADDRESS	
CITY, STATE	
TELEPHONE	

DATE	
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TOTAL AMOUNT TO BE PAID

ATTACH ORIGINAL ITEMIZED RECEIPTS

\* If payment by personal check-copy of cancelled check must be included

EXPLANATION OF EXPENDITURES: (include reason for expenses, event, what was purchased, etc.)

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For treasurer's use only:	
Check #	Category:
Date Paid:	Sport:

Check Requestor: \_\_\_\_\_  
(Signature)

Approval by: \_\_\_\_\_

(Board Member other than check signers)